



# CARIBBEAN HEALTH RESEARCH COUNCIL

## VACANCY

Applications are invited for the post of **MONITORING & EVALUATION OFFICER I** with the Caribbean Health Research Council.

### MINIMUM QUALIFICATIONS

- A Master's Degree in the Social Sciences with a health-related focus or in Public Health.
- Excellent analytical and writing skills
- Excellent organizational skills

### SPECIAL EXPERTISE/AREA OF CONCENTRATION

- Training / experience in the areas of research methodology, survey design, quantitative and qualitative data analysis
- Previous experience working on HIV/AIDS or health related projects desirable
- Knowledge / expertise with public sector programmes desirable

### SPECIAL RESPONSIBILITIES

- Provide technical support to National HIV/AIDS Programmes staff throughout the Caribbean in strengthening their M & E systems
- Assist country staff with the development of Monitoring and Evaluation Plans and data collection
- Prepare technical reports and presentations

### PERSONAL ATTRIBUTES

- Ability to multi-task
- Ability to work independently as well as in a team environment
- Excellent interpersonal and communication skills.

Salary will be commensurate with training and experience.

Full particulars of qualifications, experience, nationality, marital status and the names and addresses of three (3) referees (one of whom should be from your present employer) must be indicated.

A technical writing sample should accompany all CVs.

All applications (and references) should be sent to:

**The Director  
Caribbean Health Research Council  
25a Warner Street, St. Augustine, Trinidad & Tobago**

**CLOSING DATE FOR RECEIPT OF APPLICATIONS: October 22, 2007.**

**UNSUITABLE APPLICATIONS WILL NOT BE ACKNOWLEDGED**